**Heritage Volunteer Task Description**

**June 2015**

**Purpose**:

The Heritage Volunteer scheme is designed to carry out work and tasks that will help create a more sustainable, better understood, valued and cared for historic environment within the Brecon Beacons National Park. This will be achieved by the collection and sorting of data that will make towards a better understanding of the current state and condition of archaeological remains and historic buildings. Targeted and prioritised conservation actions can then be undertaken by project volunteers, in conjunction with National Park staff.

**Key elements:**
There are a number of activities volunteers will be asked to undertake, some of which will suit some people, and others may want to be involved in all aspects of the project.

1. Sorting through current records and inputting new data at Brecon Head Office.
2. Visiting and recording the state of current historical buildings, normally in easy to access locations.
3. Locating and recording the state of archaelogical sites, some of which maybe in more remote locations.
4. Carrying out conservation actions on nominated sites, alongside National Park staff.
5. To participate in training sessions and meetings with other volunteers and National park staff as appropriate.

**Skills and Knowledge**:

1. An interest in historic buildings and/or archaeology.
2. Good communication skills to engage with local residents/public.
3. Good observation skills.
4. Reliable.
5. Basic IT skills and willingness to learn new systems, potentially including digital camera and GIS (geographical information system).
6. Available at least one mid-week day per month for building conservation work; for archaeology work available at least one day per month – weekday or weekend depending on activity.
7. Ability to travel to head office in Brecon.
8. For those involved in archaeological surveying a reasonable level of physical fitness and map reading skills will be an advantage.
9. A sensible regard for own health and safely and that of others, including abiding by relevant health and safety policies.