

Corporate and Risk Assessment for Decision Reports

From July 2014 you will need to complete the following statement **BEFORE** you prepare your report to the National Park Authority or Audit and Scrutiny Committee. Completing this should highlight issues that you need to include in your report to help members make a decision.

If you respond 'neutral' or 'not applicable' be prepared to be challenged by your Director, the Chief Executive or Members.

Report Author	Matt Scanlon
Authorising Director	John Cook
Title of Report	State of the Park Report
Committee and Date	National Park Authority – 11 July 2014

Implications		Notes
1. Finance	√	
How will the proposal be funded?		
• From existing budget (revenue/capital?)	√	Communications budget
• External funding		
• From savings		
• Other (give details)		
One off costs or ongoing?	One off	Translation + Graphic Design
2. Staffing	Y/N	
Will the proposal be implemented through existing staff? If not, how will resource be provided?	Y	
3. Improvement	Y/N	

Will the proposal lead to improvements in performance? (give details)	Y	Documenting and monitoring data within the 6 Management Plan themes will identify positive and negative trends to influence future decision making
4. Governance	+/-/neutral	
Will this have an effect on governance? Please give details of how the decision will be monitored and evaluated to lead to future improvements (to be reflected in the Annual Governance Statement each year)	Y	Indicators in the State of the Park Report correspond directly with the six Management Plan themes. Therefore data collected under these themes correlate with our Purposes and Duty.
5. Privacy Impact Assessment	Y/N	
Will there be any implications for personal information relating to individuals?	N	
6. The Public Services (Social Value) Act 2012	Y/N	
Will this mean procurement over £172,514 without using a recognised framework? If Yes please give details	N	
7. Equality		
What is the score on your Equality Impact Screening form?	3 (low)	Sent separately to Democratic Services
8. Human Rights	Y/N	
Are there any other Human Rights issues beyond privacy and equality? If 'yes' please give details	N	
9. Sustainability	+/-/neutral	
• Environmental	+	
• Social	+	

• Economic	+	
10. Biodiversity	+/-/neutral	
	+	
11. Climate Change	+/-/neutral	
	+	
12. Corporate Goals	√	
Which goal(s) does the proposal support?		
i. Managing Park landscapes to maximise conservation and public benefits	√	
ii. Conserving and enhancing biodiversity	√	
iii. Providing opportunities for outdoor access and recreation	√	
iv. Raising awareness and understanding of the Park	√	
v. Building and maintaining sustainable communities, towns and villages	√	
vi. Sustainable economic development	√	