

## BRECON BEACONS NATIONAL PARK AUTHORITY

Telephone: (01874) 624437

Plas y Ffynnon  
Cambrian Way  
Brecon  
Powys  
LD3 7HP

Dear Member

The **ANNUAL MEETING** of the **NATIONAL PARK AUTHORITY** will be held at **PLAS Y FFYNNON, CAMBRIAN WAY, BRECON ON FRIDAY 24<sup>TH</sup> JUNE 2005 AT 10.00AM** when your attendance is requested.

Yours sincerely

CHRISTOPHER GLEDHILL  
CHIEF EXECUTIVE

### ***Fire Evacuation Advice***

***In the event of a fire, please exit the building via the main staircase, and assemble in the car park at Assembly Point 3***

**PLEASE NOTE THAT THE NATIONAL PARK AUTHORITY MEETING WILL TAKE PLACE ON THE RISING OF THE ANNUAL MEETING OR AT 12.00, WHICHEVER IS THE SOONER.**

## **AGENDA**

### **1.0 ELECTION OF CHAIRMAN**

To elect a Chairman of the Authority until the next Annual Meeting of the Authority. **(NB. There will be a short adjournment after this item in order to brief the Chairman).**

### **2.0 ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman of the Authority until the next Annual Meeting of the Authority.

### **3.0 CORRESPONDENCE**

To receive the attached Schedule of Correspondence and make any recommendations thereon. (Below).

### **4.0 MEMBERS' DECLARATIONS OF INTEREST**

To receive any declarations of interests from members regarding items to be considered on the agenda.

### **5.0 PUBLIC SPEAKING**

To give opportunity for members of the public to address the Committee in accordance with the Authority's Public Speaking Scheme.

### **6.0 APPOINTMENT OF MEMBERS TO COMMITTEES**

- 6.1 To move an adjournment of the meeting to enable Unitary Authority and Assembly appointed members to meet to discuss membership of committees, and to ensure balance of those committees in accordance with Paragraph 13(3) of Schedule 7 to the Environment Act 1995 (two thirds Unitary Authority members and one third Assembly members).

**NOTE: The following documents are provided for members' information and guidance:**

**Enclosure 1: Current Committee Membership**

**Enclosure 2: Terms of Reference of the committees and panels of the Authority.**

- 6.2 On reconvening the meeting, to appoint members to the following committees until the next Annual Meeting of the Authority.

- a) Development Control Committee (all members)
- b) Strategy and Policy Committee (all members)
- c) Corporate Resources Committee (15 members -10 Unitary Authority appointed/5 Assembly appointed)\*
- d) Access and Rights of Way Committee (13 members - 9 Unitary Authority appointed /4 Assembly appointed)\*
- e) Standards Committee (3 members - 2 Unitary Authority appointed /1 Assembly appointed)
- f) Events Committee\* (11 members - 7 Unitary Authority appointed /4 Assembly appointed)

- g) Complaints Panel (3 members of Corporate Resources Committee - 2 Unitary Authority appointed /1 Assembly appointed)
- h) Joint Negotiating Committee (3 members - 2 Unitary Authority appointed/1 Assembly nominated)

**NOTES:**

***\*The Chairman and Deputy Chairman sit as ex officio members of the Corporate Resources, Access and Rights of Way and Events Committees and are included in the total number of members for those committees.***

**7.0 ELECTION OF CHAIRMEN AND DEPUTY CHAIRMEN OF COMMITTEES**

- 7.1 To move an adjournment to enable the following committees to meet in turn to elect their Chairman and Deputy Chairman:
- a) Development Control Committee
  - b) Strategy and Policy Committee
  - c) Corporate Resources Committee
  - d) Access and Rights of Way Committee
  - e) Events Committee

***NOTE: Agendas for these meetings are attached at Enclosure 3.***

- 7.2 On reconvening the meeting, to note the Chairmen and Deputy Chairmen of committees until the next Annual Meeting of the Authority.
- 7.3 To appoint members to the following panels:
- a) Appeals Panel: (5 members – 3 Unitary Authority appointed/2 Assembly appointed, to include the Chairman of Corporate Resources Committee, who chairs the panel)
  - b) Grievance Panel: (3 members - 2 Unitary Authority appointed/1 Assembly appointed – to include Chairman of Corporate Resources Committee who chairs the panel)

## **8.0 APPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES**

To appoint members to the following Advisory Committees:

- a) National Park Visitor Centre Advisory Committee (3 members including the Chairman of the Authority)
- b) Upper Swansea Valley Advisory Committee (4 members including the Chairman of the Authority)
- c) Eastern Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- d) Central Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- e) Western Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- f) Access and Recreation Advisory Group (ARAG) (Currently 9 members)
- g) Meithrin Mynydd Advisory Group (Currently 6 members)

## **9.0 APPOINTMENT OF MEMBERS TO WORKING GROUPS/TASK AND FINISH GROUPS**

To consider the appointment of members to the following working groups:

- a) Grants Advisory Panel (Sustainable Development Fund) (One member only, to chair the Panel)
- b) Sustainable Development Fund Members' Group (up to 6 members including the Chairman of the Grants Advisory Panel)
- c) Unitary Development Plan Working Group (all members)
- d) Whole Authority Analysis Task and Finish Group (up to 7 members)
- e) Development Control Priorities Task and Finish Group (up to 9 members)
- f) National Park Management Plan Working Group

## **10.0 APPOINTMENT OF LEAD MEMBERS**

### **10.1 Proposal for an additional Lead Member**

The principle of having lead members for some areas of the Authority's work was highlighted in the Audit Commission in Wales' Whole Authority Analysis. It was agreed by the Corporate Resources Committee on 29<sup>th</sup> January 2004, and members appointed at the Annual Meeting in 2004.

During the last few months the Authority has been working to improve its IT services and has made significant progress with updated hardware and software, computer access for members, and improved electronic connections to the Visitor Centres and Information Centres. Improvements to the website are still being addressed. Officers have commented that it would be useful to have a lead

member with responsibility for IT and Website services, who would 'champion' this work and provide useful feedback both to members and officers.

**Recommendation:** *That a lead member be appointed for IT and Website services.*

## **10.2 Appointment of Lead Members**

To consider the appointment of members to the following areas of work:

- a) Human Rights
- b) Equal Opportunities
- c) Visitor Centres
- d) Sustainable Development
- e) Social Inclusion
- f) Agricultural Reform and land management
- g) Historical and cultural heritage (including Welsh language)
- h) IT and Website Services (subject to the approval of the above recommendation).

## **11.0 APPOINTMENT OF MEMBER TO THE ASSOCIATION OF NATIONAL PARK AUTHORITIES (ANPA)**

To confirm the appointment of the Chairman of the Authority to the Association of National Park Authorities until the next Annual Meeting of the Authority, with the Deputy Chairman to deputise.

## **12.0 APPOINTMENT OF MEMBERS TO THE WELSH ASSOCIATION OF NATIONAL PARK AUTHORITIES (WANPA)**

To confirm the appointment of the Chairman and Deputy Chairman of the Authority to the Welsh Association of National Park Authorities until the next Annual Meeting of the Authority.

## **13.0 WELSH LOCAL GOVERNMENT ASSOCIATION**

To appoint a member to represent the Brecon Beacons National Park Authority on the WLGA Council until the next Annual Meeting of the Authority.

## **14.0 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES**

- 14.1 To consider the appointment of a representative(s) to the following bodies until the next Annual Meeting of the Authority.

**Note: Where representation involves becoming a director this is indicated.  
Please refer to Enclosure 1 for a list of current positions held.**

- a) Joint Council for Wales (1 member – usually Chairman of Corporate Resources with the Deputy Chairman to substitute)
- b) Provincial Council of Wales (Employers' Side) (1 member - – usually Chairman of Corporate Resources with the Deputy Chairman to substitute)
- c) WTB Regional Tourism Partnerships (1 Director to each organisation)
  - Capital Regional Tourism
  - South West Wales Tourism Partnership
  - Mid Wales Tourism Partnership
- d) Regional Strategic Planning Groups:
  - South East (1 member)
  - South West (1 member)
- e) National Assembly for Wales Waste Management Group
  - South East/South West
- f) Inter-Service Regional Co-ordination (Regional Leaders Group)
- g) South Wales Regional Aggregates Working Party
- h) Tourism Growth Area Steering Group (3 members)
- i) Disabled Access Steering Group (2 members)
- j) Brecon Town Centre Working Party (1 member)
- k) Brecon Tourist Information Centre Steering Group (2 members)
- l) Carmarthenshire Tourism Forum (1 member)
- m) Biodiversity Information Centre (1 Director)
- n) Blaenavon Industrial Landscape World Heritage Site Management Committee (1 member)
- o) Council for National Parks
- p) WLGA/Environment Agency Forum (1 member)
- q) Brecon Agricultural Show Working Group (1 member)

## **15.0 APPOINTMENT OF STANDARDS INTERVIEW PANEL**

At its meeting on 11<sup>th</sup> February 2005 the Authority resolved to set up a recruitment panel for the appointment of independent members of the Standards Committee, as follows:

*Resolved: That the following members be appointed to the appointment panel: Chairman of the Authority, Deputy Chairman of the Authority, Chairman of Corporate Resources Committee and Chairman of Strategy and Policy Committee;*

Members also resolved that this should be reviewed annually:

*Resolved: That the composition of the appointment panel be reviewed annually with the composition of committees;*

Members are therefore asked to confirm the composition of the Standards Interview Panel until the next Annual Meeting of the National Park Authority.

***Recommendation: That the Standards Interview Panel comprise the following members until the next Annual Meeting of the Authority: Chairman and Deputy Chairman of the Authority, Chairman of Corporate Resources Committee and Chairman of Strategy and Policy Committee.***

## **16.0 OTHER BUSINESS**

Such other business as is, in the opinion of the Chairman, of such urgency as to warrant consideration.

### **SCHEDULE OF CORRESPONDENCE**

1. To receive apologies for absence
2. Such other correspondence as, in the opinion of the Chairman, is of such urgency as to warrant consideration.