

## BRECON BEACONS NATIONAL PARK AUTHORITY

Telephone: (01874) 624437

Plas y Ffynnon  
Cambrian Way  
Brecon  
Powys  
LD3 7HP

Dear Member

The **ANNUAL MEETING** of the **BRECON BEACONS NATIONAL PARK AUTHORITY** will be held at **PLAS Y FFYNNON, CAMBRIAN WAY, BRECON ON FRIDAY 23rd JUNE 2006 AT 10.00AM** when your attendance is requested.

Yours sincerely

CHRISTOPHER GLEDHILL  
CHIEF EXECUTIVE

### ***Fire Evacuation Advice***

***In the event of a fire, please exit the building via the main staircase, and assemble in the car park at Assembly Point 3***

**PLEASE NOTE THAT THE NATIONAL PARK AUTHORITY MEETING WILL FOLLOW THIS - ON THE RISING OF THE ANNUAL MEETING OR AT 12.00, WHICHEVER IS THE SOONER.**

## **AGENDA**

### **I.0 ELECTION OF CHAIRMAN**

To elect a Chairman of the Authority until the next Annual Meeting of the Authority.

There will then be a short adjournment in order to brief the Chairman.

## **2.0 ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman of the Authority until the next Annual Meeting of the Authority.

## **3.0 CORRESPONDENCE**

To receive the attached Schedule of Correspondence and make any recommendations thereon. (Below).

## **4.0 MEMBERS' DECLARATIONS OF INTEREST**

To receive any declarations of interests from members regarding items to be considered on the agenda.

## **5.0 PUBLIC SPEAKING**

To give opportunity for members of the public to address the Committee in accordance with the Authority's Public Speaking Scheme.

## **6.0 FUTURE DIRECTIONS FORUM: TERMS OF REFERENCE**

In accordance with a resolution made at the Extraordinary General Meeting on 7 June 2006, members are asked to consider the draft Terms of Reference for the Future Directions Forum, attached at **Enclosure 1**.

***Recommendation: That the terms of reference for the Future Directions Forum be approved.***

## **7.0 FUTURE DIRECTIONS FORUM: TERMS OF REFERENCE FOR TASK AND FINISH GROUPS**

In accordance with a resolution made at the Extraordinary General Meeting on 7 June 2006, members are asked to consider the draft Terms of Reference attached at **Enclosure 2** for the following Groups:

- a) Sustainability Task and Finish Group
- b) Rural Communities Liaison Task and Finish Group

***Recommendation: That the terms of reference for the Future Directions Forum Task and Finish Groups be approved.***

## 8.0 AMENDMENTS TO THE AUTHORITY'S TERMS OF REFERENCE, SCHEME OF DELEGATION AND STANDING ORDERS

To approve amendments to the Authority's Terms of Reference, Scheme of Delegation and Standing Orders in line with the resolution taken at the Extraordinary General Meeting on 7 June 2006. An amended version of the Terms of Reference and Scheme of Delegation is attached at **Enclosure 3**. Amendments to the Standing Orders are attached at **Enclosure 4**.

**Recommendation:** *That the amendments to the Authority's Terms of Reference and Scheme of Delegation be approved.*

## 9.0 APPOINTMENT OF MEMBERS TO COMMITTEES

- 9.1 To move an adjournment of the meeting to enable Unitary Authority and Assembly appointed members to meet to discuss membership of committees, and to ensure balance of those committees in accordance with Paragraph 13(3) of Schedule 7 to the Environment Act 1995 (two thirds Unitary Authority members and one third Assembly members).

**NOTE:** *The following documents are provided for members' information and guidance:*

**Enclosure 4:** *Terms of Reference of the committees and panels of the Authority.*

**Enclosure 5:** *Current Committee Membership*

- 9.2 On reconvening the meeting, to appoint members to the following committees until the next Annual Meeting of the Authority.

- a) Planning, Access & Rights of Way Committee (all members)
- b) Internal Review Committee (9 members – 6 Unitary Authority appointed/3 Assembly appointed)
- c) Standards Committee (3 members - 2 Unitary Authority appointed /1 Assembly appointed)
- d) Complaints and Customer Feedback Panel (3 members - 2 Unitary Authority appointed /1 Assembly appointed)
- e) Joint Negotiating Committee (3 members - 2 Unitary Authority appointed/1 Assembly nominated)
- f) Appeals Panel: (5 members – 3 Unitary Authority appointed/2 Assembly appointed)

- g) Grievance Panel: (3 members - 2 Unitary Authority appointed/1 Assembly appointed )

## **10.0 ELECTION OF CHAIRMEN AND DEPUTY CHAIRMEN OF COMMITTEES**

- 10.1 To move an adjournment to enable the following committees to meet in turn to elect their Chairman and Deputy Chairman:
- a) Planning, Access and Rights of Way Committee
  - b) Internal Review Committee

***NOTE: Agendas for these meetings are attached at Enclosure 6.***

- 10.2 On reconvening the meeting, to note the Chairmen and Deputy Chairmen of committees until the next Annual Meeting of the Authority.

## **11.0 APPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES**

### **11.1 To appoint members to the following Advisory Committees:**

- a) National Park Visitor Centre Advisory Committee (3 members including the Chairman of the Authority)
- b) Eastern Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- c) Central Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- d) Western Area Advisory Forum (up to 8 members including the Chairman and Deputy Chairman of the Authority)
- e) Access and Recreation Advisory Group (ARAG) (Currently 9 members)
- f) Meithrin Mynydd Advisory Group (Currently 6 members)

### **11.2 Fforest Fawr Geopark Partnership Board**

To note the appointment of the following members to the Board:

- The Chairman of the Authority
- Cllr E Williams
- Cllr K Pathak

### **11.3 Standards Committee Interview Panel**

At the Annual Meeting in 2005 members resolved that the following members be appointed to the Standards Committee Interview Panel:

- Chairman of the Authority
- Deputy Chairman of the Authority
- Chairman of Corporate Resources
- Chairman of Strategy and Policy

This panel meets only to recruit an external member of the Standards Committee, as the Authority appoints its own internal members.

They also resolved that this be reviewed with other committees and panels at each Annual Meeting. Given that the decision making structures have now changed, it is proposed that the Chairmen of the new committees be appointed to the Standards Committee Interview Panel.

**Recommendation:** *That the following members be appointed to the Standards Committee Interview Panel until the next Annual Meeting of the Authority:*

- *Chairman of the Authority*
- *Deputy Chairman of the Authority*
- *Chairman of Planning, Access & Rights of Way Committee*
- *Chairman of Internal Review Committee*

## **12.0 APPOINTMENT OF MEMBERS TO WORKING GROUPS/TASK AND FINISH GROUPS**

To consider the appointment of members to the following working groups:

- a) Grants Advisory Panel (Sustainable Development Fund) (One member only, to chair the Panel)
- b) Sustainable Development Fund Members' Group (up to 6 members including the Chairman of the Grants Advisory Panel)
- c) Development Plan Working Group (all members)
- d) National Park Management Plan Steering Group
- e) 50<sup>th</sup> Anniversary Working Group
- f) Corporate Governance Task and Finish Group
- g) Sustainability Task and Finish Group (9 members – 6 Unitary/3 Assembly appointed)
- h) Rural Communities Liaison Task and Finish Group (9 members – 6 Unitary/3 Assembly appointed)

## **13.0 APPOINTMENT OF MEMBER CHAMPIONS**

To consider the appointment of members to the following areas of work:

- a) Human Rights
- b) Equal Opportunities
- c) Visitor Centres
- d) Sustainable Development
- e) Social Inclusion
- f) Agricultural Reform and land management
- g) Historical and cultural heritage (including Welsh language)
- h) IT and Website Services

#### **14.0 APPOINTMENT OF MEMBER TO THE ASSOCIATION OF NATIONAL PARK AUTHORITIES (ANPA)**

To confirm the appointment of the Chairman of the Authority to the Association of National Park Authorities until the next Annual Meeting of the Authority, with the Deputy Chairman to deputise.

#### **15.0 APPOINTMENT OF MEMBERS TO THE WELSH ASSOCIATION OF NATIONAL PARK AUTHORITIES (WANPA)**

To confirm the appointment of the Chairman and Deputy Chairman of the Authority to the Welsh Association of National Park Authorities until the next Annual Meeting of the Authority.

#### **16.0 WELSH LOCAL GOVERNMENT ASSOCIATION**

To appoint a member to represent the Brecon Beacons National Park Authority on the WLGA Council until the next Annual Meeting of the Authority.

#### **17.0 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES**

##### **17.1 To consider the appointment of a representative(s) to the following bodies until the next Annual Meeting of the Authority.**

**Note:** *Please refer to Enclosure 5 for a list of current positions held.*

- a) Joint Council for Wales - (1 member)
- b) Provincial Council of Wales (Employers' Side) - (1 member)
- c) Regional Strategic Planning Groups:
  - South East (1 member)
  - South West (1 member)

- d) National Assembly for Wales Waste Management Group
  - South East/South West
- e) Inter-Service Regional Co-ordination (Regional Leaders Group)
- f) South Wales Regional Aggregates Working Party
- g) Tourism Growth Area Steering Group (3 members)
- h) Disabled Access Steering Group (2 members)
- i) Brecon Town Centre Working Party (1 member)
- j) Brecon Tourist Information Centre Steering Group (2 members)
- k) Carmarthenshire Tourism Forum (1 member)
- l) Wildlife Sites Project Steering Group (1 member)
- m) Council for National Parks
- n) WLGA/Environment Agency Forum (1 member)

## 17.2 Appointment of Directors to Outside Bodies

### (a) WTB Regional Tourism Partnerships

Currently the Authority appoints one member to each of the three WTB Regional Tourism Partnerships which cover the Park. Following the changes in membership over the last few months there are now two vacant posts, in the South West and Mid Wales areas.

Member representation on these bodies has not been as beneficial as had been hoped when the partnerships were established, partly because of the difficulties in being able to attend meetings, and it has been suggested by the Mid Wales RTP that officer representation would be a more effective way of maintaining the link and ensuring continuity. Members are asked to give consideration to this.

***Recommendation: That the Chief Executive be instructed to appoint three officers to represent the Authority as Directors of the Capital Regional Tourism, South West Wales and Mid Wales Tourism Partnerships.***

### (b) Biodiversity Information Centre

Members are asked to appoint one member to be a Director of the Biodiversity Information Centre.

## 17.3 Blaenavon World Heritage Site Partnership Board

Members are aware that a small part of the National Park falls within the World Heritage Site in Blaenavon, and that officers have worked closely with colleagues in Torfaen and Blaenau Gwent before and since its designation. In addition the Authority contributes to the employment of a warden who works exclusively within the World Heritage Site.

The Authority is represented on the above committee by Cllr Mrs Margaret Morris. Members may recall that a former member, Mrs Julia Horton McNichol, also sought Authority approval to participate in meetings of the national World Heritage Site Forum, because of her particular professional skills and interests. Meetings are held at some distance from Brecon, recently in Scotland, the north of England or Kent.

In view of a recent request to pay an annual subscription of £500 to be members of the national forum, and the limited benefits of being represented nationally, members are asked to consider limiting the Authority's membership to the Blaenavon World Heritage Site Partnership Board, and continuing the close working relationship with partner organisations to support the designation.

***Recommendation: That a member be appointed to the Blaenavon World Heritage Site Partnership Board until the next Annual Meeting of the Authority.***

#### **17.4 Coalfield Communities Campaign**

For a few years the National Park Authority was represented on the Coalfields Communities Campaign at the request of members, in the hope of being able to access funds for its work. After various inquiries and bids for funding it has been made clear to the Authority that its work is not closely related to that of the Campaign and that there are no clear benefits to continued membership. In addition, it is the emerging South Wales Coalfields Geopark, rather than the Fforest Fawr Geopark, that would benefit from future liaison. For these reasons it is not recommended that the Authority continue to be represented.

***Recommendation: That the Authority cease to be represented on the Coalfields Communities Campaign.***

#### **18.0 OTHER BUSINESS**

Such other business as is, in the opinion of the Chairman, of such urgency as to warrant consideration.

### **SCHEDULE OF CORRESPONDENCE**

1. To receive apologies for absence
2. Such other correspondence as, in the opinion of the Chairman, is of such urgency as to warrant consideration.